

PRIVACY POLICY

On the 25th May 2018, the new EU General Data Protection Regulation 2016/679 (GDPR) took effect, based on this we would like to provide you with information about the personal data that we process. Your personal data belongs to you, that is clear to Chemtrix BV. Chemtrix BV is responsible for the data that we collect & process while doing business with you & your Company. We respect your privacy & will protect any of your personal data that we process. All personal data is processed in accordance with applicable data protection laws.

The purpose of this policy is to inform you of the types of personal data that we collect when you use one of the Chemtrix BV websites & the steps that we take to protect & safeguard your personal information. This policy & its principle apply to personal identifiable information that we ask for & that you provide. By this we mean information that directly or indirectly identifies you, such as your name, physical address, e-mail address or other contact details. We aim to process personal data that is adequate, relevant & not excessive in relation to the purpose for which it has been collected. We believe in being transparent about the types of personal information that we collect & why we collect it. We only collect & process personal information where we have lawful grounds to do so, & in accordance with Data Privacy Laws.

On request, Chemtrix BV will provide you with further information regarding our processing & protection of your personal data when visiting our websites or communicating with us through other channels. Please see the contact section below for further details on how to reach us.

PERSONAL DATA COLLECTION

We hope that the following information will help you make an informed decision about sharing your personal information with Chemtrix BV. You are always free to decide if you want to provide your personal identifiable information or not.

Visiting Our Website

To browse & access our website we do not require that you share personal, identifiable information. We may collect a limited amount of non-personal information that your browser makes available when you visit our website, this may include your IP address, geographical location, browser language, date & time, cookies. This non-personal data is used to better understand our Users, User experience & interaction with our website – as such this information may be used to improve our services & information.

Connect for Business

Some areas of our website require you to be registered with us before certain information & / or services are made available. We use this information that you provide to supply the requested information & / or services. Users of our website can register for e-mail newsletters & news updates / invitations. This is an optional service & you may unsubscribe at any time by contacting us at info@chemtrix.com. We may collect the following personal data;

- Contact details such as e-mail address, address, phone number, professional title or function, Company name, gender & language preferences
- When connecting on social platforms, we may also collect information that you submit or post to & from regarding our services
- We may also collect information from business partners, from third parties acting on your behalf & other platforms that help to provide Services such as meeting data from event registration

We use your personal identifiable information to provide you with the services or information that you request. We may send you marketing & promotional material that is relevant to you, this can include invitations to events, seminars & workshops. We may also contact you to update you with news, product updates & other business to business information that is relevant to you. You can at any time ask us to delete your personal identifiable information by contacting us at info@chemtrix.com.

Chemtrix BV is Responsible as Controller

Chemtrix BV, Headquartered in Echt, The Netherlands, is the controller of the personal data collected *via* our website & that which you have given to us. We aim to comply with the GDPR & other applicable data privacy laws.

Depending on what Services you request from us, we process only your personal data where we have legal grounds to do so. Where we require your consent to collect & process your personal data, the request for will be provided in a clear manner. If we have asked for your consent, it can be revoked at any time by contacting us & we will not use or process your personal identifiable data any more.

Sharing of Information

As a general rule, Chemtrix BV never sells or rents your personal data to other Companies or Individuals without your consent. We may share personal data in the following limited circumstances;

- With your consent
- To trusted business persons for the sole purpose of processing your request. In such situations, these business persons are subject to agreements which require them to process information only on our instruction & in compliance with this Privacy Policy & using confidential measures
- Where we are required by law or have in good faith the belief that access, preservation or disclosure of such personal data is reasonably necessary to protect the rights, property of safety of Chemtrix BV, its Users or the Public

We may store & process personal information collected on our website in any Country in which Chemtrix BV or our hosting providers maintain facilities. By using our Services, you consent to the transfer of your information between these facilities, including those located outside of your Country.

Sharing of Account Specific Information

When you have registered & created an account with us, we may share the information submitted among our Services, this can include our Distributors & Partners so that we are able to provide you with a good Service to address your questions, enquiries, information requests & contracted obligations. We do not disclose your personal data to people or non-affiliated Companies, except in those limited circumstance outlined in this Policy.

We only share your personal data with data platforms & cloud providers that perform Services on our behalf. We share information with Companies that support us & help us to operate our Services. Some Suppliers may be located in a Country different to where you live. We may also share information with analytics & search engine providers who act on our behalf.

SECURITY MEASURES

We aim to implement appropriate organisational & technical measures to protect your personal data against accidental or unlawful destruction, accidental loss or alteration, unauthorised disclosure or access & any other unlawful forms of processing. We aim to ensure that the level of security & the measures adopted to protect your personal data are appropriate for the risks presented & the nature / use of your personal data.

We restrict access to your personal data to our Employee's & Suppliers who need to use the information in order to process it on our behalf & who are contractually required to keep your personal data secure & confidential.

Updating Your Information

Where we process your personal data, we aim to ensure that it is accurate & up to date. We will seek to erase or rectify personal data that is inaccurate or incomplete. If you need to update your personal data at any time, please contact info@chemtrix.com & we will provide you with a form to update your personal data.

Retention

Your data will be retained for no longer than is necessary & in accordance with our data retention policy. We will only retain your personal data for as long as it is necessary to fulfil the purposes for which it was collected & processed; this includes for the purposes of satisfying any legal, regulatory, accounting or reporting requirements. Where your consent forms the basis of our processing, your personal data will be held for as long as we have a valid consent. You may at any time withdraw your consent by clicking on the "unsubscribe" button included in electronic communications or by contacting us at info@chemtrix.com.

Links to Third Party Sites

Services may include links to other websites whose privacy policies differ from Ours. These external websites may place their own cookies on your computer, collect data or solicit personal information. If you submit personal information to any of those sites, your information is governed by their Privacy Policy. Chemtrix BV does not exercise any control or assume responsibility for these sites. We encourage you to read carefully the Privacy Policy of any website that you visit.

YOUR RIGHTS

As an individual, you have rights which you can exercise under certain circumstances in relation to your personal data that we hold. These rights are to;

- Access to your personal data *via* a process commonly known as a "data subject access request"
- Request certain information in relation to the processing of your personal data
- Request rectification of your personal data
- Request the deletion of your personal data
- Request the restriction of processing of your personal data
- Object to the processing of your personal data

All requests must be made in writing & be signed by you, & include information on name, address &, preferably, your e-mail address to verify your identity. Where the applicable law provides for an administrative fee for complying with such a request (including frivolous or excessive requests) such a fee may be charged by Chemtrix BV.

All valid requests will be dealt with in a prompt & proper manner & we will respond within no less than 30 days upon receiving your request. To make your request, please contact info@chemtrix.com.

If your request has been denied for the stated reasons, you may file a complaint to the local data protection authorities in the jurisdiction of the office in which the services are being provided.

CONTACT

Please address any questions, comments & requests regarding our data processing practices to info@chemtrix.com.

You can find our complete Privacy Policy at www.chemtrix.com/privacy

VERSION

We may edit this policy from time to time. If we make substantial changes we will notify you by posting a prominent announcement on our website (www.chemtrix.com/privacy).

- This policy was revised on July 25th 2018